

**SOLICITATION OF FUNDS FROM AND BY STUDENTS**

It is clearly the intent of the Governing Board to approve in advance all fund-raising activities. In September of each school year, each school site's school fund raisers will be presented to the Board for approval or disapproval.

In order to minimize interruptions to regularly scheduled instruction, staff shall limit fund-raising activities to appropriate time periods designated by the principal.

*(cf. 6116 - Classroom Interruptions)*

The principal or designee shall ensure that letters are sent to parents/guardians regarding all fund-raising activities.

Students making solicitations on behalf of the school or for school-related projects are expected to be courteous and respectful towards all individuals and businesses, whatever the outcome of the solicitation may be.

Prior to raising funds: A student group desiring to raise funds must write a letter to the Superintendent at least six (6) days in advance of the Governing Board's next regularly scheduled meeting requesting to be placed on the Board agenda for that meeting or a subsequent meeting. The letter must identify the group, name a representative for the group, and give details of the fund-raising activity the group has in mind (i.e., purpose of activity, amount of funds needed, method of obtaining funds, District's participation, etc.).

Door-to-door sales and the sale of candy, beef sticks, and other types of "junk food" shall not be permitted.

If approval is given by the Board, the group may proceed with the fund-raising activity.

Proceeds of the fund-raising activity shall be placed in the District-authorized Student Body Association fund depository.

All equipment purchased from fund-raising activities or Student Body Association funds in general shall become the property of the District and be carried as part of the District inventory and covered by the District's general insurance program.